

Important note:

To take advantage of L'Unique's Pronto service, contractors must observe the following thresholds:

	Maximum limit per contract	Total maximum limit
General Service Seasonal	\$500,000	\$1,000,000
Quebec Bid Depository System (BSDQ) Sub-contractor	\$750,000	\$2,000,000

* Civil engineering contractors and real estate developers are not eligible for Pronto service.

- In addition, the company must:
- Have been in business for more than two years
 - Hold at least \$50,000 in shareholders' equity
 - Not have declared bankruptcy

Identification

Company name: _____ Incorporation date: _____
 Address: _____ City: _____ Telephone 1: _____
 Province: _____ Postal code: _____ Telephone 2: _____
 Name of the main contact person: _____
 Title: _____
 Personal address: _____ City: _____
 Province: _____ Postal code: _____
 Contractor class(es)
 General Sub-contractor/specialized Region(s): _____
 Service/seasonal

Surety margins

What is the desired amount per project? \$ _____
 What is the overall desired amount? \$ _____

Operational information

What are the main business activities of your company (by %)?

 Bids submitted to the BSDQ? _____ %
 Have you had an open surety bond in the last two years? Yes No
 If you were bonded, is your file still open? Yes No
 Reasons for the change/closure: _____

Operational information (continued)

What is the average value of a contract for your company? \$ _____
 What is the average value of your company's work-in-progress? \$ _____

List of shareholders (individuals and/or corporations)

1. Shareholder: _____
 Address: _____ City: _____
 Province: _____ Postal code: _____ Date of birth: _____
 Municipal value of your home: \$ _____ Mortgage balance: \$ _____
 Shares: _____ %

2. Shareholder: _____
 Address: _____ City: _____
 Province: _____ Postal code: _____ Date of birth: _____
 Municipal value of your home: \$ _____ Mortgage balance: \$ _____
 Shares: _____ %

3. Shareholder: _____
 Address: _____ City: _____
 Province: _____ Postal code: _____ Date of birth: _____
 Municipal value of your home: \$ _____ Mortgage balance: \$ _____
 Shares: _____ %

Affiliated, associated or holding companies

1. Company name: _____
 Shareholders: _____ Shares: _____ %

2. Company name: _____
 Shareholders: _____ Shares: _____ %

3. Company name: _____
 Shareholders: _____ Shares: _____ %

Main projects in the past three years

1. Client: _____ End date: _____
 Project description: _____
 Contract amount: \$ _____ Gross profit margin achieved: _____ %

2. Client: _____ End date: _____
 Project description: _____
 Contract amount: \$ _____ Gross profit margin achieved: _____ %

Main projects in the past three years (continued)

3. Client: _____ End date: _____
 Project description: _____
 Contract amount: \$ _____ Gross profit margin achieved: _____ %

Bank reference

Name of institution: _____ Renewal date: _____
 Authorized line of credit limit: \$ _____ Amount used: \$ _____ As at (date): _____

Consent

Confidentiality

All of our files are confidential, only people authorized by L'Unique General Insurance Inc. have access to this information.

Legal

Has the company or any of its shareholders, directors or affiliated companies ever declared bankruptcy, been involved in a dispute, lawsuit, claim or judgment or experienced a loss in connection with a surety bond? Yes No

If so, details:

Consent

The undersigned hereby declares that, to the best of his or her knowledge, the information provided in this **Pronto Service Contractor Application/File review** form is true and correct, and that it reflects the company's current situation.

 Signature of the person
 authorized to complete this form

 Date

Documents to include with your application

- Complete financial statements**, including accounts receivable/payable for the last fiscal year
- Interim financial statements**, including accounts receivable/payable (if the complete financial statements were prepared six or more months ago)
- Consent/review form**
 (Form F.10.03.01): One signed form for each shareholder